



# Job Specification

Associate (Sustainable Product Development)

RJS-PDA : 01

Location: Sheffield

Salary: c.£28,000-40,000, depending on experience

Q2 2021 start (subject to any notice period)

Closing date for applications: 14 April 2021

**APPLICATIONS ASSESSED ON RECEIPT**

**APPLICATION WINDOW MAY CLOSE EARLY IF ROLE FILLED**

To apply, please send your CV and a covering letter or email to:

[applications@pure-energi.com](mailto:applications@pure-energi.com)

Date

01/04/2021



### The Role

In this role, you will be supporting the business in a variety of areas, including developing an understanding of all operational practices, contributing to the development of new products and services, supporting innovation across the business, and the general development and encouragement of good working practice within the business.

Supported by experts with over 25 years' experience within sustainable development, you will be deeply involved in both the design and development of the projects you're working on and your thoughts and inputs will be heavily valued.

There will be many opportunities, some which we may offer, some which you may identify yourself. Your role is to make the most of them.

### You

If you have an enquiring mind, together with exceptional interpersonal skills, and if you don't like dull work or being told when or how to work, then get in touch.

If you like finding new ways to do things, fully understanding objectives, solving challenges quickly, and being surprisingly brilliant at the unexpected, then you will fit right in.

Passion, enthusiasm, potential, and the right attitude are more important than experience. Being receptive to the unconventional and willing to adopt innovative working practices tick our boxes.

### Skills

- Ability to teach and learn - required
- Eye for detail - required
- Something interesting - required
- Excellent written English - required
- Sustainability focus - required
- MS Word and Excel - required
- Geopolitical awareness - desired
- Structured thinking - desired

### Desired Experience

Experience in or knowledge relating to one or more of the following areas is desired:

- Carbon Capture, Storage, and Use
- Hydrogen
- Natural Gas
- Renewable Energy
- Carbon Credits
- Renewable Energy Certificates
- Sustainable Development Goals
- Greenhouse Gas Protocol

### The Company

At the forefront of our industry, Pure Energi's core business areas include management consulting as well as the provision of registry systems that underpin renewable energy certification and trade in over 70 countries. Our continual challenge is to remain at the forefront of thought and technology whilst at the same time delivering a service that can rapidly respond to changing demands. Our growth rates over the past five years have exceeded 100% per year. With future demand closely aligned to increasing climate change action amongst major corporates and their supply chains, we have a long-term plan for organic expansion.

You will be joining a professional and friendly team of passionate people who are able to learn from one another. With the main service and development team based in Sheffield, work closely with our partners based in the Netherlands. We provide excellent initial and ongoing training and invest a great deal in personal development, with opportunities for career progression and engaging projects a key part of our responsibility to you.



Pure Energi was founded in 2000 and our strap line is Excellence Shared. We do interesting things, with interesting people, that have a positive impact upon society.

**Our mission is:**

To be a leading, flexible, and expert partner in delivering a sustainable global society.

**Our values are:**

- **Professionalism** - as individuals and as a business.
- **Integrity** - honesty and fair value in all we do.
- **Excellence** - every action matters; give your best and take responsibility for your actions.
- **Respect** - for everyone, including your colleagues and yourself.

**Package Description**

- Salary: £28,000 to £35,000 per annum, depending upon experience.
- Benefits: 25 days holiday allowance in addition to public Bank Holidays, pension and personal training budget.
- Hours of work: Full time hours are 9 am to 5 pm, Monday to Friday with a one-hour lunch break.

Location: Sheffield office and potentially some home working by agreement.

**COVID-19 precautions**

- Social distancing guidelines in place.
- Sanitisation, and cleaning procedures in place.
- Temperature screenings.
- Virtual meetings and working from home options.

**Equality, diversity, and inclusion**

Equality, diversity and inclusion are essential to our business strengths. We believe that excellence comes through recognising the value of each individual. Pure Energi Limited welcomes applications from all candidates irrespective of age, pregnancy and maternity, disability, gender, gender identity, sexual orientation, race, religion, or belief, or marital or civil partnership status.





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